

## GENERAL RULES FOR CITIZENS

You were chosen as an outstanding student in your school and community. Please conduct yourself accordingly and always observe the following Arizona Girls State Rules..

Any citizen who violates any rule of Arizona Girls State may be dismissed.

All citizens will be present at **FLAG ADVANCEMENT AND RETIREMENT** unless excused by Director or Nurse.

Citizens are not permitted to leave after they have checked-in and during the period of Girls State except as follows:

1. On organized group trips under the leadership of an Official Advisor with the approval of the Director.
2. With written permission signed by the Director.

Each citizen is responsible for the neatness of her room. Rooms are unlocked while on your floor. Rooms are locked at night if needed and when leaving the dorm. Loss of room key is \$100.00 paid before you leave. Only Girls State Staff, Citizens, and designated University of Arizona Personnel are permitted on assigned floors. Please be discreet - close window blinds when dressing and when preparing to retire.

All citizens are to be prompt at meals, meetings and flag ceremonies.

Sick Call is each morning before breakfast. You may not stay in the dorm during sessions or activities without permission and supervision of a nurse. This policy is for your protection and safety while at Girls State. Please notify your City Advisor if you become ill or have an accident at any time.

As guests of the University, we **MUST** observe all campus rules and take care of all property and equipment. Articles and furniture of any kind shall not be removed, dismantled or changed from one room to another. Citizens will be billed by the University or Girls State, for any damage they are responsible for in their rooms or in other areas of the campus.

Busy schedules do not permit dates or visits from parents and boy or girl friends. The only guests that can be invited to meals are staff members, speakers and special guests of Girls State. Citizens are not permitted to have unauthorized guests in their rooms at any time.

Special request for meals must be made by May 18<sup>st</sup>. All other requests of any nature must be cleared up through the Director prior to the Girls State session.

Arizona Girls State **WILL NOT** be responsible for charges or bills of any kind contracted by Staff members or Citizens of Girls State.

It is advisable to deposit excess funds in the Girls State Bank. Bankers at Girls State are bonded. Girls State will not accept responsibility for any money not banked or lost.

Do Not Bring Valuable Jewelry or Very Personal Items! Girls State will not accept responsibility for lost or misplaced items. Names on items helps if they are lost. Senior staff can assist with securing personal items if asked or necessary. Personal items could be a musical instrument, laptop or I- pad. Girls State has computers and printers for required work.

Delegates are responsible for reporting to the Auxiliary Unit that sponsored them and their school as courtesy. Thank You notes will also be written during session.

Each citizen sleeps in her own bed, in her own room, and should be on her own floor and quiet by 11:00pm "Lights Out" unless schedule or activity says otherwise. "Lights Out" means quiet throughout the dormitory. Auxiliary Staff and Security do room and hall check after lights out and throughout the night. Likins Hall has surveillance cameras for security. Courtesy pays. Girls are not permitted outside the dorm after hours. This will result in immediate dismissal.

All citizens who **MUST** bring a car to the University will be required to park in a designated area and turn the keys into the Director until the end of the session. Please note there is a \$100.00 fee for parking, and the proper person must be notified by May 18th. Since all parking permits are purchased in advance of delegate arrival, all girls requesting permits are responsible for this fee.

Citizen's name is placed on Handbook and other materials. Security is most important. A Photo ID badge is **always worn**.

Citizens will use designated stairs when exiting and entering the building on lower floors whenever possible.

**ANY UNAUTHORIZED FOOD ORDERED FROM ESTABLISHMENTS OR FOOD BROUGHT INTO CITIZENS WILL NOT BE ACCEPTED.** The director will be notified of all deliveries.

Vending machine items may be purchased from the Girls State Store instead of machines for freshness and to make sure you get the product. The store uses VENMO, cash or checks. You may also bring items you like but there are no refrigerators in rooms.

When decorating cities, **NOTHING** is to be placed on hall ceilings due to obstruction of sprinkler system, on the stairs to prevent falls and in the elevators. Entrance doors and windows for sight.

**ANY PEEL and PRESS MATERIAL MAY NOT BE USED TO MAKE CAMPAIGN SIGNS.**

Campaign signs may not be put outside Likins Hall, in stairwells or on the floor. Sign size is limited to 14" x 22". Signs may not be combined to make a larger sign. Each citizen is responsible for removal of her signs. **ALL CAMPAIGN MATERIAL WILL BE MADE AT GIRLS STATE. NO PREFORMED MATERIAL MAY BE USED. THIS INCLUDES HANDOUTS SUCH AS SUCKERS, MONEY, POSTERS, PRINTED CARDS, RIBBON, ETC. NO SPRAY PAINTS OR GLITTER OF ANY KIND IS PERMITTED.** No computer-generated campaign material.

Girls State has a dress code much the same as school. Tube tops, halters, backless tops, **thin** spaghetti straps, high cropped shirts, racer back shirts, T-shirts with inappropriate printed material and lewd or suggestive attire are not worn around the dorm. **Short** miniskirts, **distressed and torn jeans**, low hip hugger style jeans, very short-shorts are not acceptable attire. Each girl will wear the official Girl State T-shirt when on campus. **COMFORTABLE** shoes are needed, as you will be doing a lot of walking. Flip flops can break and leave you without shoes.

Alcoholic beverages, illegal drugs, weapons or other contraband will not be brought on campus. Violation will result in automatic dismissal from program and possible legal ramifications. Please remember that Arizona State Law prohibits smoking by those under the age of 18 years and the University dorms are designated as non-smoking areas. Vaping is also not permitted. Inappropriate cell phone use will not be tolerated. No pornographic material by cell or internet.

Safety is a prime concern of the American Legion Auxiliary Arizona Girls State Staff. Therefore, citizens are not allowed to leave the areas of the University of Arizona designated for Girls State usage. Time and area for individual training activities are not possible during the session.